REGULAR MEETING OF THE VERGENNES TOWNSHIP BOARD
September 21, 2026
Minutes

I. Supervisor Wittenbach called the meeting to order at 7:00 p.m.

II. The Pledge was followed by the Roll Call; Richmond, Wittenbach, Rasch, Gillett, and Ford were all present.

III. Richmond motioned to approve the agenda as presented. Rasch supported the motion. All members voted yes; motion carried.

IV. Gillett motioned to approve the consent agenda with the updated invoices

- Approval of the August 17, 2026, Regular Meeting of the Township Board Minutes
- Approval of Invoices
- Payroll
- Treasurer's Report

Rasch supported the motion. All members voted yes; motion carried.

V. Public Comment – there was none.

VI. Unfinished Business – None

VII. New Business:

a. Classic Equine Site Plan Approval Recommendation from the Planning Commission – Gillett motioned to approve the Special Exception Use Permit application based on the Planning Commission's recommendation and with the conditions set forth in the Williams and Works memo including;

- Prior to the issuance of any permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to this request.
- The applicant shall obtain all necessary county, state, or federal permits and approvals prior to the issuance of any building permit or improvements to the site.
- The applicant shall address any items listed in the Township Engineer's report dated August 11, 2026, prior to the Township Board's review of the site plan.

- The applicant shall address any items required by the Fire Department as it relates to access and maneuverability of the site by emergency vehicles, and any other fire department concerns.

Rasch supported the motion. All members voted yes; motion carried.

b. Snow Removal Bid Acceptance – Gillett motioned to accept the bid from ProSeal Asphalt Maintenance for $4800.00 for the November 1, 2026, to April 1, 2027, season to include snowplowing, sidewalk clearing, salting lot and sidewalks. Rasch supported the motion. Roll Call Vote; Gillet, Rasch, Ford and Wittenbach votes yes; Richmond voted no; motion carried.

VIII. Updates were given for Elections, Fire Authority Board, Building Department, Zoning and Planning, LARA, & Airport

IX. Public Comment – James Sanborn, resident, moved here because of the rural character and appreciates the master plan priority on preserving that.

X. Supervisor Wittenbach adjourned the meeting at 8:12 p.m.

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Shantell Ford, Clerk Date Approved