



REGULAR MEETING OF THE VERGENNES TOWNSHIP BOARD

March 16, 2026

Minutes

- I. CALL TO ORDER- 7:00 p.m.**
- II. Pledge and Roll Call** – Rasch, Richmond, Wittenbach, Ford and Gillett present
- III. Approval of the Agenda** – Rasch motioned to approve the agenda as presented. Gillett supported the motion. All members voted yes; motion carried.
- IV. Consent Agenda**
 - Approval of the February 16, 2026, Regular Meeting of the Township Board Minutes
 - Approval of the February 25, 2026, Board Staff Review Minutes
 - Approval of Invoices
 - Payroll
 - Treasurer's ReportGillett motioned to approve the consent agenda with the updated invoices. Rasch supported the motion. All members voted yes; motion carried.
- V. Public Comment***
 - a. Gary and Michelle Abbring thanked the township for working with their neighbor for ordinance compliance.
- VI. Public Hearing Regarding Proposed Budget** – Supervisor Wittenbach opened the public hearing at 7:03 p.m. and explained the purpose of a public hearing. There were no public comments. The public hearing was closed at 7:04 p.m.
- VII. Unfinished Business – None**
- VIII. New Business:**
 - a. **12934 Vergennes St – Accessory Dwelling Unit Application** – the applicants presented their application for an ADU. The plans aren't in compliance with the township ordinance and would require variances from the Zoning Board Appeals.

The applicant has the right to a public hearing and requested to proceed with it. Richmond motioned to move the application to a public hearing. Gillett supported the motion. All members voted yes; motion carried. A public hearing will be scheduled either at the next board meeting or when the applicant is ready.

- b. **Proposed 2026-27 Budget** – Gillett motioned to approve the 2026-27 Budget. Wittenbach supported the motion. Roll Call Vote – Rasch, Wittenbach, Gillett, Ford and Richmond all voted yes. There were none opposed. Motion carried.
- c. **P.A. 116 – Richmond** – Gillett motioned to approve the P.A. 116 application for Mark and Cheryl Richmond. Rasch supported the motion. Roll Call Vote – Wittenbach, Gillett, Ford and Rasch all voted yes. There were none opposed. Richmond abstained. Motion carried.
- d. **Fallasburg Celebration Sponsorship and Resolution #2026-12 Fallasburg Celebration Road closure** – Ford motioned to sponsor car show and food vendors at the Fallasburg Celebration for a total of \$300.00. Ford motioned to approve Resolution #2025-12, approving the closure of Covered Bridge Road for the Celebration. Gillett supported the motion. Roll Call Vote – Gillett, Ford, Wittenbach, Rasch and Richmond all voted yes, there were none opposed. Motion carried.
- e. **STG Proposal ADA Website Proposal** – Gillett motioned to accept the platinum redesign of the website. The website will then be ADA Compliant. Richmond supported the motion. All members voted yes; motion carried.
- f. **Bid Consideration for Fallasburg and Bailey Cemetery Tree Removal** – Ford motioned to accept the bid from Clearing Solutions for tree work in the Fallasburg and Bailey Cemeteries. Gillett supported the motion. All members voted yes; motion carried.
- g. **Resolutions Requested by Assessor**
 - i. #2026-07 – Resolution to waive penalties levied in the General Property Tax Act – Gillett motioned to approve Resolution #2026-07. Richmond supported the motion. Yes – Rasch, Richmond, Wittenbach, Ford and Gillett. There were none opposed; motion carried.
 - ii. #2026-08 – Resolution for Disabled Veteran Exemption Policy – Gillett motioned to approve Resolution #2026-08. Rasch supported the motion. Yes – Richmond, Wittenbach, Ford, Rasch and Gillett. There were none opposed; motion carried.
 - iii. #2026-09 – A Summary of Tax Exemption Programs – Richmond motioned to approve #2026-09. Gillett supported the motion. Yes – Richmond, Wittenbach, Gillett, Ford and Rasch. There were none opposed; motion carried.
 - iv. #2026-10 – Asset Level Standards – Rasch motioned to approve Resolution #2026-10. Richmond supported the motion. Yes - Wittenbach, Gillett, Richmond, Ford and Rasch. There were none opposed; motion carried.
 - v. #2026-11 – Waive Interest and Penalty for non-compliance with GPTA – Richmond motioned to approve Resolution #2026-11. Gillett supported the motion. Yes - Ford, Gillett, Richmond, Rasch and Wittenbach. There were none opposed; motion carried.

IX. Updates were given – Board member updates, Election, Fire Authority Board, Building Department, Zoning and Planning, LARA, & Airport

X. Public Comment*

- a. Michelle Abbring made public comment regarding the traffic lights at Lincoln Lake and Vergennes.

XI. Adjournment – Supervisor Wittenbach adjourned the meeting at 8:41 p.m.

Shantell Ford, Clerk

Date Approved