



REGULAR MEETING OF THE VERGENNES TOWNSHIP BOARD

January 19, 2026

Minutes

- I. CALL TO ORDER- 7:00 p.m. followed by the pledge.
- II. Roll Call – Richmond, Gillett, Rasch, Wittenbach and Ford present.
- III. Approval of the Agenda – Gillett motioned to approve the agenda with the addition of New Business d. – new equipment purchase – iPad. Rasch supported the motion. All members voted yes; motion carried.
- IV. Consent Agenda
 - Approval of the December 15, 2025, Regular Meeting of the Township Board Minutes
 - Approval of Invoices
 - Payroll
 - Treasurer's Report

Gillett motioned to approve the consent agenda with the addition of KCCA invoice for \$15.00. Rasch supported the motion. All members voted yes; motion carried.
- V. Public Comment* - Gary and Michelle Abbring updated the board regarding the light situation at Arrowhead Golf Course.
- VI. Unfinished Business – None
- VII. Public Hearing Regarding Parks and Recreation Plan
 - Public hearing was opened at 7:07 p.m.
 - Janalee Grischke commented that she would like to see horse trails.
 - Public hearing was closed at 7:09 p.m.
- VIII. New Business:
 - a. ADA Accommodations
 - i. Accommodation – Gillett motioned to accept the LiveSpace quote to add features to the sound system that will provide individual amplification devices and offer closed captioning. Ford supported the motion. All

members voted yes; motion carried.

ii. ADA Policy – Richmond motioned to approve the Americans with Disabilities Act Policy with the discussed updates. Gillett supported the motion. Roll Call Vote – Wittenbach, Rasch, Gillett, Richmond and Ford all voted yes. There were none opposed; motion carried.

iii. Request form – Gillett motioned to approve the Accommodation Request form to be offered by the township. Rasch supported the motion. All members voted yes; motion carried.

b. Resolution #2026-01 - 2026-2030 Five Year Parks and Recreation Plan – Wittenbach motioned to approve Resolution #2026-01, the five-year Parks and Recreation Plan. Richmond supported the motion. Roll Call Vote – Gillett, Richmond, Rasch, Ford, and Wittenbach all voted yes. There were none opposed; motion carried.

c. Establish Poverty Guidelines – Federal guidelines can be increased but not decreased. Gillett motioned to approve the federally established poverty guidelines. Rasch supported the motion. All members voted yes; motion carried.

d. New Equipment Purchase – iPad – Gillett motioned to approve the purchase of an iPad with keyboard through KHC Technologies. Richmond supported the motion. All members voted yes; motion carried.

IX. Updates were given by the clerk regarding the upcoming required new election equipment purchases. Written updates were given regarding the Building Department, Zoning and Planning, LARA, & the Airport. The Fire Authority update included questions and input from four Vergennes Township Firefighters in attendance.

X. Public Comment* - there was none

XI. Adjournment – Supervisor adjourned the meeting at 7:48 p.m.

Shantell Ford, Clerk

Date Approved