

Vergennes Township Seeking Bids Snow Removal Service 2025-2026 Winter Season

Bids must be submitted to the Vergennes Township Clerk on or before October 15, 2025, at 3 pm. Bids will be reviewed at the October 20, 2025, at 7 p.m. regular board meeting.

Vergennes Township reserves the right to waive any informality in the request for proposals, to reject any or all proposals; and to award the contract in a manner which it considers to be in the best interest of the township. The Township reserves the right to use whatever reasonable and sensible evaluation techniques it deems appropriate.

Scope of Services: 69 Lincoln Lake NE, Lowell, Michigan –

The contractor shall provide snow removal services as outlined below:

1. Plow parking lot and salt as needed when there are 2 inches or more of snow accumulation. Lot and walks need to be cleared by 8:00 a.m.
2. Salting under the awning needs to be done by hand ONLY.
3. Sidewalks are located on the north and south side of the building.
4. Election needs – Plow parking lot and shovel walks – if needed - on
 - Election Day – currently scheduled for November 4, 2025, before 6 a.m., and provide slip free surfaces throughout the day.
5. From November – April there will be 10 evening meeting nights that require parking lot and walks need to be cleared. Dates will be provided as scheduled.
6. Drop boxes at base of flagpole need to be kept clear, including the rear so it can be accessed by staff.
7. The prices submitted should be calculated on a “per-time” rate and “seasonal” rate.

Insurance Liability

The contractor shall carry comprehensive general liability and property damage insurance and after contract is awarded, identify Vergennes Township as an additional insured party on your policies for the duration of the contract. You must supply a copy of said insurance to the Clerk prior to providing any service.

The township must receive prior notification and approve the use of any subcontractor.

All bids should be submitted to:

Shantell Ford, Clerk
clerk@vergennestwpmi.gov
Vergennes Township
69 Lincoln Lake Ave NE
PO Box 208
Lowell, MI 49331

