



Regular Meeting of the Vergennes Township Board January 20, 2025 Minutes

The meeting was called to order by Supervisor Wittenbach at 7 p.m., followed by the Pledge.

Roll Call – Rasch, Gillett, Richmond, Wittenbach and Ford all present.

Approval of the Agenda – Gillett motioned to approve the agenda as presented. Rasch supported the motion. All members voted yes; **motion carried.**

Approval of the Consent Agenda –

- **Minutes** – December 16, 2024, Regular Meeting of the Township Board
- **Invoices**
- **Payroll**
- **Treasurer's Report**

Gillett motioned to accept the consent agenda. Rasch supported the motion. All members voted yes; **motion carried.**

Guest Brian Wilson, Cascade Building Department presented his annual report. In 2024 there were 28 homes built in the township and a total of 497 permits were issued.

Public Comment- none

Unfinished Business – none

New Business

1. **1150 N. Hudson – Site Plan and Sign Review.** Gillett motioned to approve the site plan with the following conditions.
 - 60 days to get the sign into compliance with the ordinance
 - Coffee shop shall comprise no more than 50% of the total operations, with the remaining being medical.
 - Combined hours of operation of the Coffee shop and Medical can be between 7 a.m. and 5:30 p.m. Monday – Friday.

Rasch supported the motion. All members voted yes; motion carried.

2. **Additional Security Quote** – Gillett motioned to approve the quotes from Entrance Technologies for panic buttons and a camera for the north side of the parking lot, along with an additional camera for the back of the building if that can be done for a comparable price. Richmond supported the motion. All members voted yes; motion carried.
3. **Update to Recreation Plan** – The board discussed the importance of the plan being within five years in order to allow non-profit groups to apply for state grants. The board consented to continue discussion with Williams & Works.

Updates were given from the Clerk, Building Department, LARA representatives Mark Weaver and Sherry Richmond, and Zoning and Planning.

Fire Chief Velzen along with LAFA representatives Tim Wittenbach and Kate Dernocoeur updated the board on the vision strategic meetings.

Chief presented his quarterly report. Vergennes Township had 57 calls from October – December. For comparison the City of Lowell had 96 calls and Lowell Township had 129 calls. 60% of the calls were for medicals. The department continues to see a great response to the free smoke detectors and installation program.

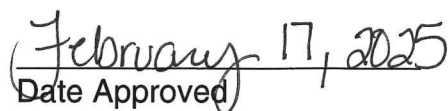
Public Comment – none

The board scheduled budget workshops for Wednesday January 29 at 9 a.m. and if needed, Wednesday, February 5 at 9 a.m.

Wittenbach adjourned the meeting at 9:17 p.m.

Next Regular Meeting – February 17, 2024


Shantell Ford, Clerk


Date Approved